

PTO Meeting Minutes  
October 1, 2020 (Zoom)

Agenda

1. Welcome & Board Introductions - 6:30pm
2. 2020-2021 Meeting Schedule - 6:40pm
3. Call for Board Nominations/Vote if Needed - 6:45pm
4. Fundraiser Updates - 6:55pm
5. Enrichment Activities in 2020-2021 - 7:00pm
6. Volunteer Opportunities - 7:10pm
7. Principal Kay's Corner - 7:15pm

Meeting Notes

1. Welcome & Board Introductions
2. 2020-2021 Meeting Schedule
  - a. Will be held on Thursdays, not settled yet for the year but will be shared as soon as possible.
3. Call for Board Nominations/Vote if Needed
  - a. Elections were held at the end of last school year
  - b. Tara Hennessy (first grade parent) - nominated to the PTO board
4. Fundraiser Updates - Fall
  - a. Direct Donation letter
  - b. [Panera Restaurant event](#) - Friday, October 9 -- any time the restaurant is open -- good for a break/snack/lunch!
  - c. Meadow Farms - gifts, candles, etc.; sale start date October 13, end date November 3. This is the company that usually supplies the pies--this is a contactless option for this year.
  - d. [Square 1 Art](#) - details will be pushed out through Mr Haberstroh's Google Classroom and posted on Facebook; artwork will be due to Square 1 on October 22. Orders will ship directly to homes.
  - e. Summary document of PTO budget will be available on PTO website.
5. Enrichment Activities in 2020-2021
  - a. No virtual clubs for fall; will be launching website on Monday for kids to choose craft kits (yarn, other crafts, etc). If interested in helping, reach out to Ingrid/Cristina -- always looking for volunteers!
  - b. Other enrichment -- usually do 2 academic in-school enrichment activities (ex. Museum of Science) and each grade does two field trips; also 2 larger cultural enrichment activities. Because field trips and visitors are not allowed, won't be able to do some of the typical activities. If there are activities that teachers DO want to do, we can try to help make that happen.
  - c. Book Fair -- Will be in October, waiting to confirm dates, will be contactless fair. Books would be ordered and then delivered to families.
6. Volunteer Opportunities
  - a. Not sure of the shape/need of volunteer activities for this year because we're not sure which activities we will be able to do this year, but we will need help with things such as deliveries, etc. Reach out to the PTO board (FB, medfordcolumbuspto@gmail.com, etc.) if you are interested in volunteering.
7. Principal Kay's Corner
  - a. Hybrid model details - October 5, K cohort B; October 8, K cohort C. Parents should call the school if they are not sure which cohort they are in. 1st and 2nd grade - week of October 12 (starting Tuesday because Monday is a holiday). October 19 - grades 3, 4, and 5. Wednesday is an asynchronous block.
  - b. October 8 from 5:30-7:30pm - Back to School Curriculum Night (virtual)

- c. Walking School Bus - Mrs Borriello & Mrs Roberto - Safe Routes for School; walking paths and meeting places for walking to school/cutting down traffic. Walk, Bike to School Day - October 7.
- d. Fire drills - there will be multiple fire drills because the fire department wants to make sure kids are familiar with the process because kids will be returning in a staggered way. Kids will not be socially distant when leaving the building for fire drills, but will be in masks.
- e. School photos - new dates are December 8 and 10 for hybrid. Remote children will also have an opportunity to come in for photos. Hopping photos will be able to be taken outside; or in the cafeteria with doors open.
- f. Bus passes - parents should have registered to take the bus, but school will double-check as kids arrive to school to make sure they are registered. Bus passes will be color-coded to flag to the bus driver whether the child is able to walk from the bus stop without a parent meeting them there.
- g. Anonymous donation of \$4K to be used to purchase whiteboards for kids
- h. Hoping to purchase/install a bottle-filling station because you can't drink out of the water fountains
- i. Recess -- not able to use balls, etc., trying to encourage the kids to use low-touch toys (hula hoops, etc.); using Columbus park fields; kids *can* use the playground equipment. However, recess will *not* be a mask break. Discussion about using ziploc bags to hold masks during recess and about the possibility of getting fanny packs for kids to wear and hold their masks during recess.
- j. Access to bathroom facilities will be limited because of air quality issues in some of the bathrooms (some have not yet been cleared for use); bathrooms would be single occupancy for now.

#### Planned Fundraisers - 2020-2021

Year-long	October	Direct Donation Letter
Fall	October 9	Panera
Fall	October 13-November 3	Meadow Farms gifts
Fall	October 22	Artwork due to Square 1 Art; orders will ship to homes
Spring	Dates TBD	Whoos Reading

- Where to find school-related information
  - [Columbus Elementary School main website](#) (latest information and news about the school, photos after events, staff list, lunch menu, calendar); links on the left-hand side to:
    - [Library link](#) and online catalog
    - [Columbus PTO](#) page; links to [Facebook page](#); links to [volunteer opportunities](#)
    - [Extended closure website](#)
  - **Make sure the school has your most up to date email address and phone number!**