

**Missituk Elementary School PTO Meeting**  
**School Year 2021-2022**  
*Tuesday, December 7, 6:30 pm*

**Meeting Minutes**

**Time      Item**

**6:30      Welcome & Board Introductions**

**6:40      Treasurer Update**

Getting the new Missituk legal name set up (registered officially with the Secretary of State; have EIN from IRS; have opened a bank account). Legally, we are still not able to solicit funds under Missituk (yet!). Need to petition for 501C3 status and get status from AG's office. Goal is to have all set up in January so we'll have ~6 months to make sure everything is switched over to Missituk. For now, keep writing checks to Columbus Elementary.

**6:45      Events and Enrichment Update**

Hope to plan for 3 buses for field trips (instead of our usual 2) to help with distancing. Working on booking field trips now. Working on virtual Museum of Science enrichment activities for each grade.

After school clubs haven't happened during COVID. Last year we provided take-home kits; planning to do teacher-led clubs in January. Planning a small club in January to have a small group of kids to meet with Mrs Mazaka to think about/brainstorm plans for a mural. In ~March, we'll have more kids come together to work on painting. Mrs Mazaka is very much looking forward to working on the mural project with the kids. Surveyed the kids and had about 50 kids interested in working on the mural, so there will be a lottery to pick one kid per class to work on the planning of the mural. PTO applied for a grant to work on the mural.

There is also going to be a CCSR club in January to work with Mr. O'Sullivan.

## **6:50 Fundraising Update**

Square 1 Art - art has been uploaded, you always can order, the deadline was really just to get art by the holidays

Scripts GCs - are in - I need to sort them out and get them to everyone who ordered

Spirit Wear - January (thanks to Kate Elwood for helping with this one!)

Whoos Reading - March - together with the spring book fair

## **6:55 Other general updates**

1. In the fall, PTO sent a needs survey out to staff. One of the things we had asked was whether staff was interested in additional air circulation/filtration. We purchased 27 box fans with filters and replaced them with MERV filters. Teachers and staff were very excited to have them in their classrooms.
2. Math games - purchased high quality math games (approx 25 games) and put them in the library. Idea to be cataloged into the library system and teachers can check out and use. Eventually also be used by afterschool programs or clubs. In January, we'll share a wishlist in case anyone wants to donate a game to the school.

## **7:00 PTO meetings community feedback**

During PTO meetings, we generally have a speaker. We'd like to solicit feedback from the community about the PTO meetings. Please provide feedback here:

<https://forms.gle/3RgUzvHgqqkmLzyK8>.

Questions -

-Clean up day that was scheduled & cancelled - picked up child today, saw the state of the playground. Trash on the playground, etc. It had to be cancelled because of a union issue. If we did a cleanup, it would have to go through the district and the district would get custodians on board (and then get paid for being there). Push campaign for spreading awareness - picking up trash they see, making sure they pick up their own trash, etc.

## **7:10 Principal Kay's Corner**

- Make sure to check the lost & found! Make sure to write kids' names on the tags on clothing, water bottles, etc.
- Breakfast before the bell - no numbers yet, but teachers are reporting that they have more time for morning meetings. Some kids are reporting that they are feeling rushed when eating breakfast. If kids arrive after 8:30am, they get a bag of breakfast and they can eat in the classroom. Will check in with the person responsible for food to get more details/data for participation.
- Logo - Mrs Mazaka worked with the kids in art class and gave some guidance on a logo. Kids designed a logo in art class as an optional activity. Responsive Classroom team voted on logos and worked with Ms Kay to pick some finalists. Those will then be shared with the teachers, who will narrow the choices down to ~5 options to be shared with the whole community to vote on a final logo.
- PBIS - by March, perhaps would still be using coupons but would put them into a classroom bucket and they'd be earning something together as a class (ex: extra recess or a pajama party). Trying to raise money for the PBIS. Went to community businesses and asked for gift cards and put together a raffle in support of PBIS.
- Hopes & Dreams board - Ms Guilmette came up with the idea to talk to kids about hopes & dreams, created a QR code. In art, the kids created self portraits and attached those to the QR codes so they can be scanned and you can hear the kids talking about their hopes & dreams.
- Parent-Teacher Conferences - next week by appointment.
- December 20 - School Committee Meeting
- December 21 - Spirit Day - Stuffed Animal Day (not giant ones)
- December 22 - regular 1:30pm dismissal
- December 23 - noon dismissal before winter break
- If kids have gotten their COVID vaccine, send in a copy/scan of the cards
- Masks still required inside in school; 3 feet apart
- Teachers are not being required to get boosters

*Next Meeting: Tuesday, February 1, 2022, 6:30 pm*  
*Missituk Therapeutic Team will be our special guest!*

email: [missitukpto@gmail.com](mailto:missitukpto@gmail.com)

website: <http://missitukpto.wordpress.com/>

Facebook Page: <http://www.facebook.com/MissitukPTO>

Facebook Group: @Missituk Families 02155

Instagram: missitukpto